

INITIATIVE 2004



CANADIAN AND AMERICAN AIR CADET FIELD COMPETITION

Hosted by
Group 4, Ohio Wing
Civil Air Patrol, United States Air Force Auxiliary



Group 4 Headquarters
Ohio Wing, Civil Air Patrol
United States Air Force Auxiliary
c/o 396 Cloverdale Ave.
Akron, OH 44302-1651



WELCOME PARTICIPANTS TO INITIATIVE 2004

1. On behalf of Group 4, Ohio Wing, I would like to thank every one of you for participating in this year's competition. Whether you are a Team Member, escort, or staffer, your part in this program is an important element to the event's success.
2. This year we are fortunate to hold the competition at the Ravenna Training and Logistics Site. As one of the largest military reservations in the northeastern United States, the "Ravenna Arsenal" was established in 1940. The 21,427 acre facility was one of sixty plants at the onset of World War II for the purpose of loading, assembling, and packing a variety of conventional ammunition, including medium and major-caliber projectiles, bombs, fuses, boosters, primers, and percussion elements. The RTLS now serves as a major training area for military operations. We request that all personnel be aware of military vehicle movement. Especially the larger armored vehicles (trust me...you'll loose).
3. Please read and understand ALL items within this package. Those items are as follows:
 - a. **CONTACTS/EVENT RULES AND REGULATIONS** Please read and understand ALL rules as they pertain to competition and the activity in general.
 - b. **AGOH PAM 210-1** It is HIGHLY important that you study this document as it is the Army regulations that will govern our operations while at RTLS. Please be aware that there is to be no flame producing devices (Coleman lanterns, stoves) will be permitted. There will be 5 fire rings that we will provide in a designated area for use during meal preparation.
 - c. **DIRECTIONS** A map featuring the route to the facility. RTLS is located in Portage County west of Ravenna, Ohio.
 - d. **SITE MAP** This item features the locations we will be using during the weekend. Our entrance is located just north of the intersection of Rt 5 and 534. The PARKING area shown on the map will be for ALL civilian vehicles. ONLY CAP corporate or other DOD vehicles will be permitted to enter the training area. Personnel and their gear will be transported to the billeting area.
4. If you have any questions regarding the Initiative as well as the attached material, please do not hesitate to ask one of the staff. Here's looking to a safe and spirited competition. Good luck to all Teams!

A handwritten signature in cursive script, appearing to read "Christopher L. Smith".

Lt Col Christopher L. Smith
Commanding, Group 4



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CONTACTS AND HOTEL INFORMATION INITIATIVE 2004

Incident Commander:	Lt Col Christopher L. Smith	clsmith@ohwg.cap.gov
Operations Director:	Lt Col Ken Voyticky	KDVTHREE@aol.com
Planning:	Lt Col Tom Snell	trs252@adelphia.net
Safety and Environmental:	Lt Col Roger Middleton	rmiddleton@glr.oh.cap.gov
Medical:	Lt Col Paul Rehman	PERehman@aol.com
Logistics:	Maj Mike Bower	mbower377@aol.com
Communications:	Capt Chris Hanson	chanson@ohwg.cap.gov
Finance:	2Lt Joe Shook	jshook@ohwg.cap.gov
Admin and Staffing:	C/LTC Tom Rehman	TAREhman@aol.com
Cadet Commander:	C/CPT Elizabeth Morris	PIZZACAT3@AOL.COM

RTL5 BASE TACTICAL CALL SIGN: Columbus 400

CELLULAR CONTACT: (330) 808-0304

HOTELS WITHIN 10 MILES

Days Inn

4422 Edson Rd
Kent, OH 44240
(330) 677-9400

Super 8 Motel

4380 Edson Rd
Kent, OH 44240
(330) 678-8817

Hampton Inn

4430 State Route 43
Kent, OH 44240
(330) 673-8555



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EVENT RULES AND REGULATIONS

1. ALL rules outlined in the attached AGOH PAW 210-1 MUST be adhered to at all times. Read it, learn it, live it!
2. Cadets will not smoke or use tobacco products while present at Initiative. Seniors wishing to smoke must do so in the designated smoking area, as this is an active U.S. Army Arsenal.
3. Cadets will behave professionally and respectfully. While we are here to have fun, please keep in mind that we are on a military facility. Therefore, conduct unbecoming of our respective organizations will not be tolerated.
4. Cadets will obey all the commands of the cadet or senior staff.
5. Cadets will not use knives in an improper manner. They are tools, not toys. There will be no fooling around with knives, as you can seriously hurt someone. Anyone caught fooling around with a knife will be relieved of it and will have points deducted from their team score.
6. Cadets will behave safely around fires. Fire can be a friend, but it can also terribly hurt you. Therefore, there will be NO fooling around the fire.
7. Cadets will not possess or use illegal drugs or alcohol. Any cadet who is caught under the influence of these substances or with these items will be immediately disqualified from the event and referred to the Cadet Commander, who will in turn bring the matter to the Initiative Director.
8. Cadets will remain in their tents after curfew. Any cadet caught out of their tent without a valid reason (such as receiving medication or being on security) will be disqualified and referred to the Cadet Commander.
9. All wood for fires will be collected and stored in the marked area. Fuel stoves, heaters, or lanterns are not permitted at the facility.
10. No cadets will leave the main camp unless their departure has been cleared by a member of cadet staff.
11. At the end of the field exercise on Saturday, all teams will report back to the main camp no later than 30 minutes after the conclusion of field activities.

EVENT RULES AND REGULATIONS

Throughout the course of the event, your team may earn both Merits and Demerits. They will be recorded on a special form and can be issued by any staff member. Demerits will cause a loss of points and can be issued for any of the reasons above, or other reasons that are determined by a staff officer. Merits add points to your score. They may be issued by any staff member.

In addition to the ten events that comprise the main portion of the Initiative competition, you will be judged on your campsite and your ability to prepare a meal.

The meal is the evening meal on Saturday. Your job will be evaluated on these three items: Organization, Nature of Food, and Final Product.

Organization: Food should be prepared in an organized fashion. Use of teamwork and delegation of authority will be evaluated.

Nature of Food: The food should require preparation in the field and should not be precooked. In addition, the difficulty of preparation will be evaluated.

Final Product: Each team should set aside a small portion to demonstrate what they have prepared.

Your camp will be assessed at a random time during the competition. There are three main areas that it will be checked for: Neatness, Organization, and Safety.

Neatness: Your camp should be clean and well-kept. Food should be stored away. Beds must be made. Everything should be neatly squared away.

Organization: Your camp should be organized around a central idea. Your tents, for example, should not be simply thrown up in random positions – some obvious arrangement is expected. Your camp should not extend beyond the bounds of the space allotted to your team.

Safety: Your camp should be a safe area. There should be no safety hazards both inside and outside of your tents. Your fire should be completely extinguished when you are not present at the camp.

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SECTION 16
(ARMY)

AGOH PAM 210-1

RAVENNA TRAINING AND LOGISTICS SITE

1. **General:** The Ravenna Training and Logistics Site (RTLS) is located in Portage and Trumbull County in northeastern Ohio. RTLS property includes the Ravenfla Army Ammunition Plant (RVAAP), an active Department of the Army Munitions Storage Facility. RTLS facilities are designed to support several different training scenarios and units concurrently. The site currently consists of 19,938 acres, including eight individual Training Areas and a number of other training and logistical facilities.
2. **Use:** RTLS Training Areas and other facilities are available for scheduling through the RTLS Operations. The RTLS onsite representative is responsible for ensuring that using units comply with the terms of the U.S. Army Corps of Engineers property lease, all applicable federal, state, and local laws.
3. **Weapons Authorized:** There are no restrictions on authorization for use of unclassified Army weapons at RTLS.
4. **Ammunition Authorized:** ONLY blank ammunition of 7.62 mm and smaller is authorized. .50 caliber blank ammunition MAY be authorized on a case-by-case basis ONLY. Approval for EACH training event usage of .50 caliber blank ammunition will be requested through the RTLS Commander (AGOH-OT-RTLS), accompanied by doctrinal information substantiating the training need for this specific ammunition. Use of .50 caliber blank ammunition is **prohibited** in Training Areas "A, B, and C."
5. **Laser Use.** The Multiple Integrated Laser Engagement System (MILES) and Class 3 eyesafe lasers (TWGSS) are the only laser devices authorized for use within RTLS or RVAAP. Other lasers, such as those found in laser range-finders (ruby-rod or YAG) are prohibited from use on this Facility.
6. **Communications:** Communications equipment (including batteries) is the responsibility of the using unit. Units may utilize cellular telephones on the installation. FOR EMERGENCIES ONLY, RTLS will issue each unit conducting training on main post (inside Post # 1) a handheld radio and instructions for its use. This radio is for life-threatening emergencies only, and will place the using unit in direct contact with the Department of the Army (DA) contract security supervisor. The radio will be turned-in before the unit is cleared from the Training Area (see Annex 'D').
7. **Vehicles:** Only military or GSA-licensed (not rental) vehicles are permitted in the Training Areas, and must remain at least fifty meters inside the outer perimeter security fence. NO POVs ARE PERMITTED IN THE TRAINING AREAS. All vehicles must enter and exit through authorized gates.

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8. Facilities:

a. Overnight accommodations. Advance requests are required for units to house troops in either the Ritenour Barracks (248 bunks with latrines and showers for male and female soldiers) or “Tent City.” “Tent City” consists of fourteen (14) General Purpose (GP) — Medium tents. Units remaining overnight in “Tent City” must provide their own generators and light sets. An adequate number of Porta-johns has been located indefinitely in “Tent City.” The Tent City Standard Operations Procedure is located in Annex “B.”

b. Drawing Facilities for Use. Units must schedule draw of Training Areas, equipment, and overnight accommodations through RTLS Operations. Each unit’s advance party should schedule their arrival as early as possible with RTLS to minimize the unit’s delay in moving into the Training Area. The Barracks and the Dining Facility Standard Operating Procedure is found at Annex “A.”

c. Using units are responsible for their own emergency medical care while utilizing RTLS. A Combat Lifesaver with a Lifesaver Bag is a minimum requirement. In the event of a life-threatening emergency on main post, the DA contract security supervisor will provide coordination with, and access for outside emergency medical personnel responding to the emergency, after radio contact as noted in Paragraph 6.

d. Using units will supply all equipment necessary for their training.

e. RTLS will provide Porta-johns at a rate of one per thirty using troops for a weekend. Using units will specify locations for Porta-johns at least ten days in advance of training. Portajohns are unisex. DO NOT move the Porta-johns or throw trash into them.

f. Units will collect all trash and place it in the dumpsters provided or haul it to home station for disposal. RTLS has provided two dumpsters for unit use. One is located in the POV parking lot across McKibben Road from the Cook Armory and the other is located near the entrance to Training Area “G,” at the intersection of Greenleaf Road and Demolition Road. Burial of trash is strictly prohibited.

9. Vehicle Parking: Privately-owned vehicles (POV5) must be parked only in designated areas. NO POVs OR RENTAL VEHICLES ARE PERMITTED IN TRAINING AREAS “A, B, OR C” OR INSIDE POST # 1 ON MAIN POST. PQR parking areas are provided in the “bullpen” fenced area just outside Post # 1, in the parking lot directly across McKibben Road from the Cook Armory, and the Armor Training Center parking lot, both in Training Area “C.” These are the only authorized POV parking areas at RTLS. Units utilizing POV parking areas are responsible for the police of those parking areas prior to departure from RTLS. A gravel pad is available in “Tent City” to park a Mess Truck and Mess Kitchen Trailer (MKT). No other vehicles of any kind may be parked in the “Tent City” area of Training Area “C.”

10. Restrictions, Limitations and Additional Information:

a. No live-fire exercises of any type are permitted.

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- b. Blank ammunition is limited to 7.62 mm and smaller.
- c. No pyrotechnics of any kind are permitted. This is an U.S. Army Corps of Engineers requirement.
- d. Units will maintain their assigned Training Areas in a high state of police continuously during training. Units will also conduct a post-training police and clearance of their assigned Training Areas with RTLS personnel prior to their departure for home station.
- e. Firing of blank ammunition and all other noise-producing activities are discouraged from 2200 hours through 1000 hours daily. Start times outside of these hours should be considered for these activities when operating in areas adjacent to, or near off-post residential areas. Blank firing is also discouraged in Training Area “H,” due to its proximity to off-post civilian homes.
- f. Unit personnel and equipment will remain on designated routes and within assigned Training Areas at all times while on RTLS property. Personnel found in unauthorized or restricted areas are subject to immediate expulsion from this Facility by DA contract security personnel.
- g. All activities are prohibited within fifty (50) meters of the outside perimeter fence.
- h. All training devices, packing materials, residue, and waste material will be removed from the Training Area upon completion of the scheduled training.
- i. Troops will enter and exit RTLS through authorized gates only. Military and civilian security personnel are under strict orders and represent the Facility Commander. Their directives or commands will be followed.
 - (1) The State Route 534 gate serves Training Areas “A, B and C.” All gates must be locked at all times, unless attended continuously by a military or civilian security guard.
 - (2) Post # 1, the main gate on State Route 5, serves Training Areas “D, E, F, G, H, J, 2, 3, 4, 5, 6, 7, 8,” and others. Post # 1 is manned continuously by DA contract security personnel Sunday through Saturday.
- j. Fences will not be cut or climbed for any reason. Department of the Army contract security personnel are armed with live ammunition, and authorized to use deadly force against suspected intruders.
- k. No trees of any size may be cut and utilized for camouflage. All other vegetation so used will be disposed-of in wooded areas, NOT in the open
- I. Using units will immediately remove all mud and turf left on public roads, and on all paved roads on post. Units will provide an Unit Environmental Compliance Officer / NCQIC and post clearing team capable of repairing any damage to RTLS property that the unit has caused.

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- m. No vehicles are currently permitted to travel off-road in any Training Area. Ruts and other terrain damage inadvertently created during training will be repaired by the using unit prior to the unit's departure from RTLS. RTLS personnel will provide shovels, rakes, seed, and straw on request, to expedite the repair of terrain damage.
- n. Digging of foxholes, fighting positions, etc. is ONLY permitted in the non-restricted portions of Training Areas "A, B and C." All holes will be filled, leveled, seeded, and mulched prior to the using unit's departure from RTLS. Digging on main post must be requested in advance and approved by the RTLS Environmental Supervisor. NO DIGGING OF ANY KIND IS PERMITTED on main post until advance approval has been granted.
- o. No latrines or garbage pits will be dug. The only authorized sanitary facilities are Portajohns, which are provided by RTLS. Gray water from Mess Kitchen Trailers (MKTs) or immersion heater tanks may ONLY be discharged into the holding tank located in Training Area "C," near the eastern end of the military vehicle loop through "Tent City," or at the western end of the concrete runway in Area "G". NO GRAY WATER MAY BE DISCHARGED ONTO THE GROUND OR INTO A STREAM OR BODY OF WATER.
- p. Refueling of vehicles in the Training Areas is authorized. The Unit Safety Officer and Unit Environmental Compliance Officer are personally responsible to ensure that all refueling operations are conducted IAW all federal and state environmental and safety laws and regulations. All refueling operations will follow appropriate Army doctrinal guidance, OHARNG and DA Regulations and unit SOPs. As a minimum, all refueling and refueled vehicles must be properly grounded, fuelers must utilize required safety equipment, fire extinguishers, secondary containment, spill kits, and appropriately deployed pig products. All refueling operations must be certified by the using Unit Safety Officer and Unit Environmental Compliance Officer before being utilized. In the event of a fuel or petroleum product spill, immediate action must be taken to stop the spill, contain the spilled substances, properly report the spill to RTLS personnel and take appropriate action to remediate the consequences, as directed. Units are required by DA policy and regulation to park refuelers on properly deployed secondary containment systems. Two fixed Drive-On Containment Systems (DOGS) are available for use in training Area B and C.
- q. Vehicle Washing. The UTES wash rack is the only approved location on RTLS to wash any vehicle. The UTES wash rack incorporates a licensed, EPA-approved oil-water separator.
- r. Conduct on RVAAP. As Reserve Component using units, we are all required to comply with the DA's RVAAP Plant Protection Regulations, while conducting training or other activities on RVAAP. Since RVAAP's status as an active Army Munitions Storage Facility is the same as that of an Army Ammunition Supply Point (ASP), no flame-producing devices are permitted inside Post # 1. Additionally, ONLY military-issue heaters, burners, stoves or other devices are permitted inside Post # 1, as required by the U.S. Army Corps of Engineers. No commercial heating or cooking devices or implements are permitted therein. **No commercial gasoline, white gas, bottled gas, butane or propane devices are permitted on this Facility, either.**

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- s. Speed Limits. **Inside Post # 1**, the maximum day speed limit is **35 mph**. The maximum night speed limit is 25 mph. In Training Areas “A, B and C,” the posted speed limit is 5 mph, day and night, for safety purposes and to control dust.
- t. Blackout or Night Vision Device (NVD) Driving. Both of these modes of night driving are permitted at RTLS in specific areas by advance request only. Details are found in the Blackout / NVD Driving SOP at Annex “C.”
- u. Road Access. RVAAP is patrolled continuously, 24 hours each day by DA contract security personnel. No military vehicular traffic is permitted on the Post perimeter security road. It is imperative that at least one lane be kept open on all paved and unimproved roads within RVAAP to permit DA contract security personnel to pass, unimpeded by training activities.
- v. Inspection of Areas. The following personnel will have unlimited access to all Training Areas at all times, for the purpose of ensuring using unit compliance with the terms of the Department of the Army property lease.
 - (1) RTLS personnel.
 - (2) DA Facility Manager.
 - (3) DA contract security personnel.
 - (4) Other DA-designated or authorized personnel.
- w. Commander’s After-Action Report (AAR) forms will be issued to each unit upon arrival at RTLS, and will be completed at the end of training and returned to RTLS personnel before leaving the training site. Thorough and accurate completion of the AAR forms will assist us in improving RTLS facilities and services, and correcting Training Area deficiencies for you and you (soldiers (see Annex “F”).
- x. Department of the Army regulations prohibit alcoholic beverages and illegal substances anywhere on RVAAP or RTLS at any time. Any person found with any prohibited items in their possession will be expelled from the Facility, and may also be prosecuted.
- y. No campfires, bonfires or any other fires are permitted within RVAAP or RTLS at any time. This also prohibits the use or possession of gas or charcoal grills or hibachis at any time while on this Facility.
- z. No modification will be made by any individual to any RTLS building, structure, road, parking area, or other training asset without permission of the RTLS Commander.

11. Civilians.

- a. Generally, civilians are NOT permitted in the Training Areas. Permission to allow civilians into Training Areas “A through C” to observe scheduled training, or in support of recruiting efforts or family support activities may be granted by the RTLS Commander. Units must request permission in advance, and provide details of the operation, control measures, and a by-name roster to ensure the safety of their civilian guests. The host unit is directly responsible

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RTLS STANDARD OPERATING PROCEDURES FOR RADIO COMMUNICATIONS

During your training event at Ravenna Training and Logistics Site, the following guideline should be utilized for radio communications between RTLS, the Department of the Army Security Supervisor and your unit.

Each unit that is training at RTLS will be issued by hand receipt one Kenwood Radio for communications between RTLS Range Control and the Dept. of the Army Security Supervisor.

For RTLS communications:

1. Switch to channel number 1.
2. Use plain text message
3. Call for RTLS .i.e. "Range Control"
"This is *your unit's name*"
4. Upon response, start your transmission.

For Dept. of the Army Security Supervisor: (Must be life threatening!)

Units conducting training inside RVAAP only! (Post #1)

For 911 Response:

1. Switch to channel number 3.
2. Use plain text message.
3. Call for "Security"
"This is *your unit's name*"
4. Upon their response, state your emergency and location.
5. DA Security will notify 911 for a medical response team and will provide for their entry and exit at RVAAP!

For Unit Medical Evacuation:

1. Switch to channel number 3.
2. Use plain text message.
3. Call for "Security"
"This is *your unit's name*"
4. Upon their response, state your emergency and desire to evacuate the injured individual with unit transportation. Coordinate your time of exit from RVAAP and Security will open the locked gate at Post #1 and allow departure.

RTLS STANDING OPERATING PROCEDURES FOR DISPOSITION OF SUSPECTED UNEXPLODED ORDNANCE (UXO)

1. Reference: AR75-1, AR 385-63, and AR 385-64
2. Any individual who finds any item suspected to be ammunition, any other munition or explosive device on post must immediately consider it as unexploded ordnance (UXO). Do not touch or move the suspected UXO. Report the incident immediately to the RTLS Headquarters by issued radio, or by telephone at (C) 614-336-6790. RTLS personnel will take immediate action to secure the area and ensure proper disposal of the suspected UXO.
3. The Ravenna Army Ammunition Plant (RVAAP) has been a manufacturing and testing site for many types of munitions since 1940. Over the years, UXO items have occasionally surfaced and been found during construction efforts and troop training. **DO NOT TOUCH ANY SUSPECTED UXO. IT CAN KILL YOU !!!!**
4. Disposal action is accomplished through LTC Tadsen or his designated representative (RTLS HQ) at (C) 614-336-6790 or by issued radio, who will in-turn contact the 731 Ordnance Company, Explosive Ordnance Disposal (EOD), U.S. Army, located at Wright-Patterson Air Force Base, Dayton, Ohio for further disposition. In the event RTLS personnel are unavailable when UXO is located, contact the 731~Ordnance Company at DSN 787-4536 or Commercial (937) 257-4536/ 6243.
5. To repeat, **REPORT ANY SUSPECTED UNEXPLODED ORDNANCE FOUND ON STATION IMMEDIATELY TO RTLS HQ BY RADIO OR COMMERCIAL TELEPHONE AT (614) 336-6790.**
6. UXO Incidents. Locate, mark if possible (DO NOT TOUCH), and immediately report all suspected UXO to RTLS HO by radio or telephone. This report will include date and time, location, type of round (if known), material and personnel. The first commander who becomes aware of a suspected UXO Incident will initiate action to:
 - a. Secure the area.
 - b. Evaluate the degree of danger to personnel and material or facilities.
 - c. initiate necessary protective and evacuation measures.
 - d. Notify RTLS HO immediately by radio or telephone with the type weapon, ammunition, and lot number (if known). **DO NOT touch the suspected UXO!!**
 - e. Provide a guide to show EOD personnel the exact location of the item.
 - f. Render such assistance as may be required in support of EOD operations.
 - g. Assist EOD in completing DA Form 3265-B, Explosive Ordnance Incident Report.

RTLS Medical Evacuation Procedures

1. For 911 Response:

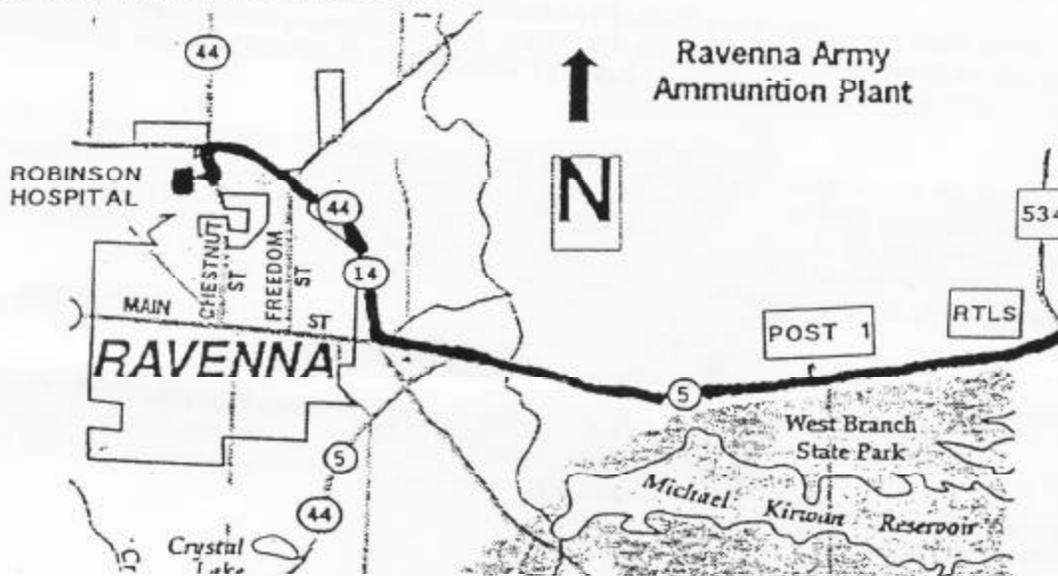
- With the RTLS provided radio, contact the Department of the Army contract security supervisor on the marked channel. State your emergency and location. They will call 911 for a medical response and provide for their entry and exit at RTLS.

2. For Unit Evacuation:

- With the RTLS provided radio, contact the Department of the Army contract security supervisor on the marked channel. Coordinate your point of exit from RTLS and they will open the locked gate and allow departure.

3. Commercial telephone number of DA contract security supervisor - 1-330-358-2017

4. Strip map to Robinson Memorial Hospital:



5. Directions to Robinson Memorial Hospital:

- Take State Route 5 west 7.2 miles (measured from RVAAP main gate) to the junction of Routes 14 and 44 north. You will be at a stop light next to a McDonalds/BP.
- Turn right onto Routes 14/44 north.
- Go 2.4 miles to North Chestnut Street. You will pass a light at the intersection of Route 88 and will be at a second light at the intersection where Route 14 goes straight and Route 44 splits to the right and goes north, you need to be in the left lane at this intersection, to turn left or south on North Chestnut Street.
- After turning get into the right lane. The hospital entrance is 2/10ths of a mile on your right.
- Follow the signs to the Emergency Room.

6. Other important Phone Numbers:

- Robinson Memorial Emergency Room - 330-297-2850
- Robinson Memorial Patient Information - 330-297-2448
- Fire/Ambulance (Areas A/B/C)- 330-675-2730
- Fire/Ambulance (Areas D/E/F/G/H)- 330-296-6422
- Ohio Highway Patrol (Ravenna) - 330-297-1441
- Ohio Highway Patrol (Warren) - 330-898-2311
- Ohio EPA (Twinsburg)- 330-425-9171



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DIRECTIONS TO RAVENNA TRAINING AND LOSTITIC SITE INITIATIVE 2004

FROM THE NORTH:

Take Ohio Turnpike I-80 East (enter via I-71 or I-77 South)
Exit at RT 5 near Newton Falls
Turn right on RT 5
Turn right on RT 534
The RTLS Armory gate will be on the left

FROM THE SOUTH:

Take Ohio Turnpike I-80 East (enter via I-71 or I-77 North)
Exit at RT 5 near Newton Falls
Turn right on RT 5
Turn right on RT 534
The RTLS Armory gate will be on the left

RTLS

EASTERN

TRAINING

AREAS

